



Mountain Valleys Health Centers

2018 Sliding Fee Discount Program Policy Statements

- Patients shall receive and acknowledge receipt of MVHC's Sliding Fee Discount Program Policy.
- The Sliding Fee Discount Program shall be offered to all MVHC patients with or without insurance.
- MVHC must gather personal information in order to give a discount on medical/dental services. This information will be held in strict confidence.
- All income must be reported and used to determine eligibility for the Program. Changes to income or family size are required to be reported to MVHC.
- Patients must verify income and family size every year.
- Following are some examples of documents that show proof of income:
 - * W-2 form
 - * Tax Return (required for self-employed earnings)
 - * Pay Stubs (2)
 - * Social Security/SSI benefit statement letter
 - * 1099G (Unemployment benefits)
 - * Bank statement (showing direct deposit by name)
 - * Letter from an employer
 - * Unemployment Stub
- **Patients declining to be assessed for eligibility in the Sliding Fee Discount Program by refusing to provide the required information are not eligible for the Sliding Fee Discount Program.**
- Patients unable to provide proof of income because no reasonable option for providing it exists, must complete a *Self-Declaration of Income Statement* to be approved by the Site Manager or the COO.
- Patients have 30 days from the date of service to submit a completed application with proof of income. Until required documents have been submitted and eligibility has been determined the patient is responsible for full fees. If the patient applies at a later time, **eligibility is not retroactive.**
- Payment is expected at time of service. Please note that payment in full at time of service will qualify for an additional discount - 10% for dental/medical, 15% for 65 and over **dental only.**
- For patients with annual income under 100% of the FPL, MVHC will require a nominal fee per provider visit for *medical and routine dental services and a nominal fee plus out of pocket expenses (e.g. lab fees) for Restorative dental services*
- Sliding fee discounts do not apply to Lab, x-ray or pharmacy services not provided by MVHC.
- Labs billed with discounted client pricing and venipunctures do not qualify for sliding fee.

Please acknowledge receipt of this policy by signature designated on the Sliding Fee Discount Program Application. Please retain this Policy for your records.

Notice of Nondiscrimination

Mountain Valleys Health Centers (MVHC) complies with applicable Federal civil rights laws and does not discriminate on the basis of race, color, national origin, age, disability, or sex.

Translation Services

ATENCIÓN: Si usted habla español, servicios de asistencia lingüística, de forma gratuita, están disponibles para usted. Por favor, háganos saber cuándo haga la cita que se necesita ayuda con el idioma.

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