

Mountain Valleys Health Centers

Job Description

POSITION: Family Nurse Practitioner (Exempt)

REPORTS TO: MD

AREAS OF RESPONSIBILITY:

Under the direct or indirect supervision of the preceptor physician and under the medical protocols and standardized procedures on file at the facility where working, see clients presenting at the facility seeking medical services.

Diagnosis and treatment of clients presenting will be within the framework of the Family Nurse Practitioner's skill and knowledge base, and within the standardized procedures and protocols developed for the facility.

Diagnosis and treatment that falls outside of skill level and or protocols shall be handled in the following manner:

1. Phone consultation with Preceptor physician, or,
2. Reschedule back to be seen by Preceptor Physician, or,
3. Referral to specialty Physician in referral network, or,
4. Referral to hospital emergency room

In addition the FNP is responsible for the supervision of medical staff and auxiliaries staff under them at the facility where they are on duty.

QUALIFICATIONS: Licenses as a registered nurse in the state of California. Certified by the California Board of Registered Nursing to hold out as a Family Nurse Practitioner in the state of California. Desired extra qualifications, not required for employment. Certification as a FNP by examination through the American Nurses Association. Ability to work in a fast paced environment, prioritize tasks, be flexible to meet the needs of patients and co-workers, and use discretion/good judgment. Must maintain confidentiality relating to MVHC personnel, patients, and information, which could result in proprietary damage to MVHC. Must possess current valid California Drivers license and auto liability insurance.

REQUIREMENTS AFTER HIRE:

Clean and appropriate business attire

Maintain licenses

Current CPR card

ACLS preferred

DUTIES AND RESPONSIBILITIES: Diagnosis and treatment of medical conditions covered under the standardized procedures and protocols of the clinic. Follow and treat stabilized chronic medical conditions covered under protocols. Provide emergency

medical care. Some of the conditions treatable shall include but not be limited to, suturing of simple lacerations, I & D of abscesses, cast simple not displaced fractures, provide life support until transportation to medical facility is available, removal of foreign bodies from soft tissues, etc. See that self and staff under their supervision maintain medical standards and ethics. Secure continuing education in the amount necessary to maintain licensure, and competency. Supervise and evaluate all medical staff working under them in the facility.

CUSTOMER CARE: A core value of Mountain Valleys Health Centers' is our dedication to high-quality customer care. As a Community Health Center, our patients are our vitality; therefore, every patient will be treated accordingly.

At MVHC a customer is defined as but not limited to a patient, vendor, contractor, granting agency, community business, and employee. Customers will be treated with the utmost dignity and respect regardless of their socio-economic status, insurance type, job position, and/or race, etc. Discrimination is unacceptable and is grounds for immediate termination.

Every employee of MVHC will adhere to the Accountability Measures outlined either at the onset of employment or at the date of this signed job description. Should these expectations not be upheld, the employee understands that disciplinary action will be taken which could lead to immediate termination.

By signing this job description, the employee commits to providing the highest quality customer care and will strive to make each patient feel as though they are the only one.

EMPLOYEE ACKNOWLEDGEMENT: I have read my job description and understand its contents. I agree to perform with highest standards. If at any time I have questions about its contents, I will discuss with my supervisor.

Employee Signature

Date